



City of Timmins  
**CODE OF CONDUCT FOR  
MEMBERS OF COUNCIL**  
*Formal Complaint Form*

**COMPLAINANT INFORMATION**

Name: \_\_\_\_\_

Tel. No. (Home): \_\_\_\_\_ Tel. No. (Cell): \_\_\_\_\_

Address: \_\_\_\_\_

Town: \_\_\_\_\_ Postal Code: \_\_\_\_\_

E-mail: \_\_\_\_\_

Formal complaints can be submitted to the City Clerk which would then be forwarded to the Integrity Commissioner. Please mail, e-mail (clerks@timmins.ca), or otherwise deliver this request to:

Integrity Commissioner: ADR Chambers C/O the City of Timmins  
220 Algonquin Boulevard East  
Timmins, ON  
P4N 1B3  
Attention: City Clerk  
CONFIDENTIAL

Following is the contact information for the Integrity Commissioner should you choose to submit your complaint directly to them. Please e-mail (integrity@adr.ca), Fax (1-877-862-8825 or 416-362-8825) or mail to the following:

Office of the Integrity Commissioner  
ADR Chambers Inc.  
180 Duncan Mill Road, 4<sup>th</sup> Floor  
Toronto, ON  
M3B 1Z6

*It is recommended that an informal complaint be submitted prior to a formal complaint.*

**IN THE MATTER OF A FORMAL CODE OF CONDUCT COMPLAINT**

I, \_\_\_\_\_ (name), in the district of Cochrane  
and the Province of Ontario hereby request the Integrity Commissioner for the City of Timmins

to conduct an inquiry pursuant to Part V.1 of the *Municipal Act, 2001* about whether or not the following member(s) of Council has (have) contravened the Council Code of conduct applicable to the member(s): \_\_\_\_\_ (Councillors name(s)).

I have reasonable and probable grounds to believe that the above member(s) has (have) contravened the Council Code of Conduct on \_\_\_\_\_ (date), at \_\_\_\_\_ (hour) at \_\_\_\_\_ (location).

The Rules contravened, together with particulars and names of all persons involved, and of all witnesses, and information as to how they can be reached is as follows:

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I hereby request the Integrity Commissioner to conduct an inquiry pursuant to the provisions of section 223.4 of the *Municipal Act, 2001* with respect to the above conduct.

I am hereby submitting this Code of Conduct Complaint Form with all relevant details along with copies of documents and records relevant to the requested inquiry and a \$200 filing fee payable in cash or certified cheque to the City.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Complainant

SWORN before me at the City of  
Timmins, in the District of  
Cochrane, this \_\_\_\_\_  
Day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Signature of Clerk/Commissioner

*The \$200.00 filing fee will be refunded should the complaint is found to be valid.*